



Dietitian Assistant – Clinical Support – Talent Pool

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| Job Ad Reference: | MSTP643431 | | |
| Status: | Talent Pool Casual and Temporary Part-time positions available Future vacancies of permanent, temporary, casual and part-time nature may be filled through this recruitment process. Applications remain current for 12 months | | |
| Unit/Department: | Allied Health / Nutrition and Dietetic Services | | |
| Location: | Logan Hospital, Meadowbrook, Metro South Hospital and Health Service | | |
| Contact: | Jessica Jackson (07) 3299 8929 | Salary range: | \$34.53 to \$39.25 per hour (p/t) \$43.16 to \$49.06 per hour (casual) |
| Classification: | CA3 | Closing date: | Tuesday, 16 th June 2026 |
| Online applications: | https://metrosouth.health.qld.gov.au/job-vacancies | | |

****Applications from third parties will not be accepted****

Purpose of the role

Contribute to patient care by providing administrative and clinical assistance to Dietitians in their day-to-day clinical duties. Works under the supervision and direction of the Dietitian and undertakes only those clinical tasks delegated to them.

Your key responsibilities

Clinical / Technical

- Provide a range of individual patient interventions as delegated by the Dietitian and work under the direction of Dietitian. Tasks may include:
 - Utilising CBORD and Room Service Choice platforms to assist patients with menu selection in line with nutrition care plans and manage supplementary food and drinks.
 - Implementing and monitoring nutrition care according to predetermined guidelines and under the supervision of a dietitian.
 - Providing basic education on a defined range of topics to individual patients or groups of patients.
 - Delivering suitable mid-meal items to high-risk patients and patients on therapeutic diets to support meeting the patient's nutritional needs.
 - Performing nutritional screening and reporting patients at high risk of malnutrition to the Dietitian.
 - Providing Dietitians with relevant handover regarding patient's nutrition.
- Utilise technology to perform role i.e. CBORD, iEMR, Word, Excel, TrendCare and other systems related to menu selection, collation and clinical handover.
- Contribute to patient records according to organisational guidelines and legal requirements.

Duty restrictions:

- In areas of patient contact, the Allied Health assistant may only act under the direct instruction of an Allied Health Professional
- The Allied Health Assistant may not: interpret referrals, diagnose, plan or modify treatment programs, make clinical assessments or judgements. They can recognise a change in patient function and status and the

possible impacts on the planned program.

Collaboration, Teamwork & Consumer Engagement

- Actively contribute to the interprofessional team through team meetings, case conferences and other team projects/activities.
- Provide feedback following treatment sessions to the treating Dietitian regarding patient function and status, program implementation and progress.
- Communicate with patients and carers effectively, with cultural sensitivity and confidentially.
- Develop a clear understanding of the role and the roles of those in other professions and use this knowledge to work collaboratively with the interprofessional team.

Individual and Work Unit Management

- Ensure patients and other staff are treated fairly and with mutual respect and understanding, regardless of cultural, religious, ethnic, and linguistic backgrounds.
- Support person centred care approaches inclusive of patients' psychological, social, emotional, spiritual and physical care needs.
- Follow defined scope of practice under a delegation model, ensuring service quality standards, occupational health and safety policies and procedures relating to the work being undertaken in order to ensure high quality, safe services and workplaces.
- Maintain responsibility for personal and professional development by participating in supervision, training and development activities, supervision and performance reviews and appraisals.

Leadership

- Commit to patient safety and quality in the delivery of health care by actively participating in safety and quality practices.
- Ensure patients and other staff are treated fairly and with mutual respect and understanding, regardless of cultural, religious, ethnic and linguistic backgrounds, gender, identity, ages or abilities.
- Follow defined service quality standards, occupational health and safety policies and procedures relating to the work being undertaken to ensure high quality, safe services and workplaces.
- Contribute to quality activities to ensure continuous improvement within the Department.
- Participate in the training of new staff as delegated by the Senior Dietitian Assistant or Team Leader.

Service Improvement

- Report any adverse circumstances with respect to facilities, equipment and people safety and implement remedial action as directed.

Mandatory qualifications, professional registration, and other requirements

- While not mandatory, a Certificate IV – Allied Health Assistant would be well regarded. Evidence of any qualifications must be provided to the appropriate supervisor/manager, prior to the commencement of duties.
- Variable working hours and rostered working days across a 7-day roster including public holidays will be required.
- This position may require you to work across Beaudesert Hospital.
- Prior experience in food services or as a dietitian assistant will be highly valuable.
- Relevant internal training in nutrition and work processes and competency assessments may be required.
- **Vaccine Preventable Disease (VPD):** It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment ([Health Employment Directive No. 01/16](#)):
 - measles, mumps, rubella (MMR)
 - varicella (chicken pox)

- pertussis (whooping cough)
- hepatitis B

Are you the right person for the job?

How we do things is as important as what we do, therefore within the context of the responsibilities described under 'Your key responsibilities,' the ideal applicant will be someone who can demonstrate the following:

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| Clinical / Technical | <ul style="list-style-type: none"> ▪ Demonstrated ability to provide a defined range of patient interventions as delegated by an allied health professional |
| Collaboration, Teamwork & Consumer Engagement | <ul style="list-style-type: none"> ▪ Demonstrated ability to effectively communicate with clients and staff. Ability to work collaboratively as part of a team with a good understanding of your own scope of practice |
| Leadership | <ul style="list-style-type: none"> ▪ Demonstrated personal time management skills including the ability to prioritise workload, meet deadlines and complete activities and the ability to work within scope of practice and seek assistance when required. |
| Service Improvement | <ul style="list-style-type: none"> ▪ Delivers work of high quality, validity, and accuracy. |

How to apply

Please provide the following information to the panel to assess your suitability:

- A short-written response (maximum 1 page, dot points acceptable) on how your experience, abilities, knowledge and personal qualities would enable you to achieve the key responsibilities and meet the skill requirements of the role.
- Your current CV or resume, including two referees. You must seek approval prior to nominating a person as a referee.
- Late applications cannot be submitted online. For a late application to be considered, please arrange approval and submission via the contact person.
- Applications will remain current for 12 months or for the duration of the vacancy. Future vacancies of a temporary, full time and part time nature may also be filled through this recruitment process.
- Only those persons eligible to work in Australia may be employed by Queensland Health. Prospective employees are required to provide proof of identity and documentary evidence of their [right to work in Australia](#).

Your employer

About the Nutrition and Dietetics Department

Nutrition and Dietetics provides inpatient and outpatient clinical consultancy services across Logan and Beaudesert hospitals. The Department also maintains a collaboratively partnership with the hospitals' Food Service department to ensure a quality, safe and patient centred food service delivery. The department places a high focus on quality improvement and actively pursues research that evaluates efficient and innovative models of care.

We are Metro South Health

We are the major public healthcare provider for Brisbane's south side, Logan, Redlands and the Scenic Rim. We operate five major hospitals and a range of community, specialty and state-wide healthcare services. We are renowned for teaching and research excellence.

We are truly dedicated people who care about our community. We come to work to make a difference. We save lives, changes lives and make the world a better place. We overcome the many challenges that come our way by going above and beyond and achieve the best possible outcomes by working together. We are bold, innovative, collaborative, inspiring.

We are part of and proud of the community we serve. We are *better together*.

Our values

Our values of Integrity, Compassion, Accountability, Respect, Engagement and Excellence, shape our

culture. Our values guide our day-to-day decision making and are fundamental to what we care about as a health service, how we behave, how we interact with each other and provide care to the many patients who come through our doors every day.



INTEGRITY

We are authentic, truthful, and transparent, and strive for equity for all.



COMPASSION

We care for one another and ourselves with empathy, kindness and support.



ACCOUNTABILITY

We are accountable for our decisions, actions and behaviour.



RESPECT

We foster an environment of safety, civility, and inclusion.



ENGAGEMENT

We are one team working together to achieve our best outcomes.



EXCELLENCE

We empower each other and inspire innovation to deliver excellence.

Diversity and inclusion

We are the most culturally diverse area of Queensland with 28.5% of the community born overseas and 16% from non-English speaking countries. Our employees proudly reflect the community in which they work. At Metro South Health 20.5% of staff identify as coming from non-English speaking backgrounds.

Having a workforce that reflects and understands the needs and expectations of our community is important to delivering safe, kinder, and more inclusive care.

We recognise our strength comes from the diversity of our people and so we encourage people of all genders, ethnicities, ages, abilities, languages, sexual orientation and family responsibilities to apply.

We are committed to creating a diverse and inclusive workplace for our people and our community.

Flexible working arrangements

Metro South Health supports and encourages work-life balance for the mutual benefit of Metro South Health and its employees. Work-life balance is about a person's ability to manage their paid work commitments with their career goals, personal, community and cultural responsibilities. Through flexible working arrangements such as leave, flex time accrual or a reduction in working hours, there is an opportunity to match the individual's requirements with those of the workplace – delivering quality health services.

Additional information

For further information about this opportunity and the benefits and conditions of working at Metro South Health please refer to the Information for Applicants document attached with this SmartJobs advertised vacancy.