



Dietitian Assistant – Talent Pool

Job Ad Reference:	MSTP642798		
Status:	Casual and Temporary Part-time positions available (Future vacancies of permanent, temporary, casual and part-time nature may be filled through this recruitment process. Applications remain current for 12 months)		
Unit/Department:	Allied Health, Nutrition and Dietetic Services		
Location:	Logan Hospital, Meadowbrook, Metro South Hospital and Health Service		
Contact:	Jessica Jackson (07) 3299 8929	Salary range:	\$34.53 to \$39.25 per hour (p/t) \$43.16 to \$49.06 per hour (casual)
Classification:	CA3	Closing date:	Friday 12 June 2026
Online applications:	https://metrosouth.health.qld.gov.au/job-vacancies		

****Applications from third parties will not be accepted****

Purpose of the role

To contribute to patient care by assisting Dietitians in the clinical implementation and daily management of patients' nutritional care plans. Working within established procedures and guidelines to perform duties related to meal and mid-meal provision, collation of menus, managing electronic reports and participation in quality improvement initiatives.

Your key responsibilities

Clinical / Technical

- Abide by all work schedules, procedures and work instructions related to the role.
- Assist Dietitians in the clinical care of patients by:
 - Assisting patients with menu completion by providing information about menu selection in line with any nutrition care plans.
 - Utilising CBORD to place menu orders and manage supplementary food and drinks.
 - Delivering suitable mid-meal items to high-risk patients and patients on therapeutic diets to support meeting the patient's nutritional needs.
 - Oversee accuracy of meals, managing special orders and supervising the plating line in the kitchen.
 - Provide Dietitians with relevant handover regarding patient's nutrition
- Utilise technology to perform role i.e. CBORD, Word, Excel, TrendCare and other systems related to menu selection, collation and clinical handover.

Collaboration, Teamwork & Consumer Engagement

- Communicate with patients and carers effectively, with cultural sensitivity and confidentially.
- Develop and maintain effective lines of communication and liaise with patients, carers, dietitians, speech pathologists, food service staff and nursing staff.
- Attend and participate in departmental meetings.

Individual and Work Unit Management

- Ensure patients and other staff are treated fairly and with mutual respect and understanding, regardless of cultural, religious, ethnic, and linguistic backgrounds.
- Maintain responsibility for personal and professional development by participating in supervision, training and development activities, supervision and performance reviews and appraisals.



- Perform other duties are delegated by the Director, Nutrition and Dietetics.

Leadership

- Ensure patients and other staff are treated fairly and with mutual respect and understanding, regardless of cultural, religious, ethnic and linguistic backgrounds, gender, identity, ages or abilities.
- Assist in the training of new staff as delated by the Senior Dietitian Assistant or Team Leader.

Service Improvement

- Report any adverse circumstances with respect to facilities, equipment and people safety and implement remedial action as directed.
- Follow defined service quality standards, occupational health and safety policies and procedures relating to the work being undertaken to ensure high quality, safe services and workplaces.
- Commit to patient safety and quality in the delivery of health care by actively participating in safety and quality practices.

Mandatory qualifications, professional registration, and other requirements

- While not mandatory, a Certificate IV – Allied Health Assistant would be well regarded. Evidence of any qualifications must be provided to the appropriate supervisor/manager, prior to the commencement of duties.
- Variable working hours and rostered working days across a 7-day roster including public holidays will be required.
- Prior experience in food services or as a Dietitian Assistant will be highly valuable.
- Relevant internal training in nutrition and work processes and competency assessments may be required.
- **Vaccine Preventable Disease (VPD):** It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment ([Health Employment Directive No. 01/16](#)):
 - measles, mumps, rubella (MMR)
 - varicella (chicken pox)
 - pertussis (whooping cough)
 - hepatitis B

Are you the right person for the job?

How we do things is as important as what we do, therefore within the context of the responsibilities described under 'Your key responsibilities,' the ideal applicant will be someone who can demonstrate the following:

Customer Focus	<ul style="list-style-type: none"> ▪ Understands and meets customers' needs and shows initiative in resolving issues and enquiries in a sensitive and confidential manner.
Quality Focus	<ul style="list-style-type: none"> ▪ Understands, contributes to and accurately follows quality systems and procedures.
Team Focus	<ul style="list-style-type: none"> ▪ Demonstrated ability to communicate effectively and work collaboratively as part of a team with a good understanding of own scope of practice in a complex and demanding work environment.
Work Values	<ul style="list-style-type: none"> ▪ Demonstrates honesty, integrity and respect for all patients, carers and staff.
Organisation and Planning	<ul style="list-style-type: none"> ▪ Systematically prioritises workload and manages time effectively, whilst remaining flexible to respond to changing needs.
Continuous Learning	<ul style="list-style-type: none"> ▪ Continuously develops own learning by reflecting on practice and accessing information from a variety of sources, including internal and external networks, and sharing information with others.

How to apply

Please provide the following information to the panel to assess your suitability:

- A short-written response (maximum 1 page, dot points acceptable) on how your experience, abilities, knowledge and personal qualities would enable you to achieve the key responsibilities and meet the skill requirements of the role.
- Your current CV or resume, including two referees. You must seek approval prior to nominating a person as a referee.
- Late applications cannot be submitted online. For a late application to be considered, please arrange approval and submission via the contact person.
- Applications will remain current for 12 months or for the duration of the vacancy. Future vacancies of a temporary, full time and part time nature may also be filled through this recruitment process.
- Only those persons eligible to work in Australia may be employed by Queensland Health. Prospective employees are required to provide proof of identity and documentary evidence of their [right to work in Australia](#).

Your employer

About the Nutrition and Dietetics Department and Metro South Health

Nutrition and Dietetics provides inpatient and outpatient clinical consultancy services across Logan and Beaudesert hospitals. The Department also maintains a collaboratively partnership with the hospitals' Food Service department to ensure a quality, safe and patient centred food service delivery. The department places a high focus on quality improvement and actively pursues research that evaluates efficient and innovative models of care.

We are Metro South Health

We are the major public healthcare provider for Brisbane's south side, Logan, Redlands and the Scenic Rim. We operate five major hospitals and a range of community, specialty and state-wide healthcare services. We are renowned for teaching and research excellence.

We are truly dedicated people who care about our community. We come to work to make a difference. We save lives, changes lives and make the world a better place. We overcome the many challenges that come our way by going above and beyond and achieve the best possible outcomes by working together. We are bold, innovative, collaborative, inspiring.

We are part of and proud of the community we serve. We are *better together*.

Our values

Our values of Integrity, Compassion, Accountability, Respect, Engagement and Excellence, shape our culture. Our values guide our day-to-day decision making and are fundamental to what we care about as a health service, how we behave, how we interact with each other and provide care to the many patients who come through our doors every day.



INTEGRITY

We are authentic, truthful, and transparent, and strive for equity for all.



COMPASSION

We care for one another and ourselves with empathy, kindness and support.



ACCOUNTABILITY

We are accountable for our decisions, actions and behaviour.



RESPECT

We foster an environment of safety, civility, and inclusion.



ENGAGEMENT

We are one team working together to achieve our best outcomes.



EXCELLENCE

We empower each other and inspire innovation to deliver excellence.

Diversity and inclusion

We are the most culturally diverse area of Queensland with 28.5% of the community born overseas and 16% from non-English speaking countries. Our employees proudly reflect the community in which they work. At Metro South Health 20.5% of staff identify as coming from non-English speaking backgrounds.

Having a workforce that reflects and understands the needs and expectations of our community is important to delivering safe, kinder, and more inclusive care.

We recognise our strength comes from the diversity of our people and so we encourage people of all genders, ethnicities, ages, abilities, languages, sexual orientation and family responsibilities to apply.

We are committed to creating a diverse and inclusive workplace for our people and our community.

Flexible working arrangements

Metro South Health supports and encourages work-life balance for the mutual benefit of Metro South Health and its employees. Work-life balance is about a person's ability to manage their paid work commitments with their career goals, personal, community and cultural responsibilities. Through flexible working arrangements such as leave, flex time accrual or a reduction in working hours, there is an opportunity to match the individual's requirements with those of the workplace – delivering quality health services.

Additional information

For further information about this opportunity and the benefits and conditions of working at Metro South Health please refer to the Information for Applicants document attached with this SmartJobs advertised vacancy.